

Chantilly Highlands Homes Association

Annual Meeting

January 15, 2026

Agenda

- I. Introduction
- II. Proof of Quorum/Proof of Notice
- III. Approval of Meeting Minutes
- IV. Reports of Officers
- V. Board of Directors Association Report
- VI. Reports of Committees
- VII. Inspectors of Election (if necessary)
- VIII. Election of Board of Directors
- IX. Unfinished Business
- X. New Business
- XI. Adjournment

Managing Agent:

Chelsie Throckmorton, CMCA, AMS, PCAM - Portfolio Manager

December 29, 2025

Dear Chantilly Highlands Homeowner:

The Annual Meeting is scheduled for **January 15, 2026, at 8 PM**. The meeting will be held at the community center located at 3225 Kinross Circle.

There are seven (7) open positions on the Board, and there are five (5) candidates. Their statements are attached. Nominations may also be made from the floor.

Proxy: A quorum of 25% is required in order for the Association to conduct business. Please complete and return this Proxy **by Wednesday, January 14, 2026**, if you are not planning to attend the meeting on January 15th. Instructions for completing the proxy are on the form, please reach out if you have questions when completing the form.

You may drop off the proxy at the Community Center. Alternatively, you may scan it or take a picture of the signed document and return it to CAMP by email to CThrockmorton@Gocampmgmt.com, **OR** Fax at 571-363-4050, **OR** mail to CAMP's address noted on the Proxy.

If you are unable to attend, utilizing your Proxy is another way that you can participate in the election process and contribute to your community.

Thank you.

Chelsie Throckmorton

Chelsie Throckmorton CMCA, AMS, PCAM
Portfolio Manager
CAMP, LLC

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2026 Candidate Statements:

Taylor Gallo, *“ I would love to be more involved in our community after moving here in March. I moved from a nearby tight-knit neighborhood and have seen first hand through my work in real estate the positives and negatives an organized HOA can have. My new street here is already involved and connected with one another and I’d love that to be spread throughout the broader community. I’d be excited to be a part of keeping our community connected and responsive.”*

Dan MacKay, *“As your current serving Treasurer for the Chantilly Highlands Homeowners Association, I would like to continue serving in this role to continue the work that I started to be a responsible voice for our neighborhood's financials and secure the future of our Neighborhood in good standing. Thank you.”*

Jeremy Plotnick, *“I have served as the Secretary for the CHHA Board for the last year, and, if there are no objections, I would like to continue to serve on the Board for another year.”*

Josh Sanchez, *“Dear Neighbors, I’ve been proud to call Chantilly Highlands home since January 2006. My background as a management consultant and Air Force veteran has shaped how I approach service, teamwork, and leadership, principles I’ve carried into my work on the Board as Vice President and Chair of the Architectural Control Committee (ACC). It has truly been a privilege to collaborate with so many dedicated neighbors who care deeply about our community. I would be honored to continue serving our HOA for another year. My goal remains simple: to help keep Chantilly Highlands the welcoming, well-cared-for, and vibrant neighborhood we all love to call home. Thank you for your trust and for the opportunity to serve.”*

Mary Williams, *“I want to ensure that our Chantilly Highland community assets and resources are properly maintained and updated as appropriate. This includes ensuring that the community financial reserves are funded fully, in accordance with recommendations from the most recent community reserve studies, and giving consideration to recent expenditures. Community asset maintenance and responsible financial stewardship are both critical to managing risk for all Chantilly Highland homeowners, residents, and visitors. Risk management is very important to me as a homeowner and stakeholder in this neighborhood. Thank you for your consideration.”*

CHANTILLY HIGHLANDS HOMES ASSOCIATION, INC.

PROXY FORM

NAME(S) DATE
PROPERTY ADDRESS _____

Section I (Required)

I (We) the undersigned owner(s) of record of the above property address do hereby grant my (our) proxy to the following person: _____

(please print name of proxy holder)

for the purpose of establishing a quorum and casting my (our) vote(s) at the Association Annual Meeting on **January 15, 2026**. If no proxy holder is designated above, the Secretary of the Meeting shall serve as proxy holder.

Section II (Required)

This proxy is (check one):

Instructed Proxy. The person named in this proxy shall cast my vote for the following candidate for members of the Board of Directors listed alphabetically (**SELECT NO MORE THAN SEVEN (7)**):

Taylor Gallo

Dan MacKay

Jeremy Plotnick

Josh Sanchez

Mary Williams

Write-In _____

Write-In _____

Quorum purposes only proxy.

Section III (Required)

This proxy shall terminate 11 months after the Annual Meeting held on or after the date of this proxy or any recess or adjournment of that meeting held within 30 days. **EVERY OWNER OF RECORD MUST SIGN.**

(Owner's Signature)

(Co-Owner's Signature)

(Owner's Printed Name)

(Co-Owner's Printed Name)

CHANTILLY HIGHLANDS HOMES ASSOCIATION, INC.

Date: _____

Date: _____

Address: _____

Address: _____

- This proxy is revocable by the owner or owners only upon actual notice to Secretary or Management.

INSTRUCTIONS FOR PROXIES

1. A proxy will not be valid unless **signed by all** owners of record of the property. If signing on behalf of a business entity, please include your title or position.
2. Fill out the proxy completely. An incomplete proxy will result in the proxy form being deemed invalid.
3. If you wish to indicate your vote (Instructed Proxy): Check the appropriate box and check the box containing the name of the seven (7) **candidates** for the Board of Directors for whom you wish to direct your proxy to vote.
4. You may mail the complete and executed proxy form to Chelsie Throckmorton, Portfolio Manager, Community Association Management Professionals (CAMP), 4114 Legato Road, Suite 200, Fairfax, VA 22033 in the enclosed envelope or via email to FWong@GoCampMgmt.com or CThrockmorton@GoCampMgmt.com.
5. Proxies **must** be received by Management by 2PM on January 14, 2026.